

## QUALITY MANAGEMENT MEETING NOTES

3/8/11

### Attendance

Scott Campbell, Family Service

Wendy Neuman, Mental Health Board

Cathy Garrey, Mental Health Board

Tammy Stroud, Mental Health Board

Rick Mason, Pioneer Center

Susan Charles, Mental Health Board/Family Care

Debbie Currey, Health Department

Voni Coombs, Crisis Services

Scott Brown, Family Service

Barb Szul, Transitional Living Services

Candice Yeargin, Mental Health Board/Family Care

Doryce McCarthy, OMNI

Bob Lesser, Mental Health Board

Cindy Sullivan, Options & Advocacy

Vickie Johansen, Mental Health Board

### Group Discussion

- ❖ Cathy Garrey gave an overview of the conference she attended in Washington D.C. for the SAMHSA Veteran's grant. SAMHSA awarded 21 behavioral health grants this year, but this was the only new Veteran's grant they awarded. Scott Campbell noted that offices at the current Family Care location (Elm Street in McHenry) will be used for those involved with the grant. Families ETC and Home of the Sparrow offices are at the same location and they will likely be working with the grant team.
- ❖ Scott Brown distributed a draft DHS Guidelines for Reauthorization of Services checklist (*attached*). The checklist was reviewed and discussed. He said that they recently had their first successful reauthorization and believed the solid documentation they provided was key. Researching the best practice guidelines was very time consuming, but once found they can be reused. It was suggested that information collected be used to create a library/resource directory that could be shared among agencies to save time. Rick Mason noted that Pioneer is using a similar process and said it is very important when completing the reauthorization process online that all the requested information be completed thoroughly and not to leave any blanks or the application will get kicked back. There was discussion about tracking approved and denied reauthorizations to see if there are any trends, such as: what best practices are being approved, how many are being approved/denied, and the length of time taken to complete the process including how much of that time is billable and not billable. It was suggested that agencies begin aggregating their material and to discuss the reauthorization process further at the next meeting in May. The checklist will be email to the committee. The document can be adjusted to meet the needs of the agency.

### Other

- ❖ Registration for the PTSD training on March 15, 2011 at Family Service is closed. There are 115 registered to attend. Due to the large attendance, an email will go out asking people to carpool if possible. A reminder was given to register early for future trainings as they have been filling up quickly.
- ❖ Debbie Currey announced that April 4<sup>th</sup> – 10<sup>th</sup> is National Public Health Week. The Health Department is distributing promotional label buttons. Contact Debbie for more information. Debbie also reported that both inpatient and outpatient referrals have increased and that the Health Dept. is working hard on how to best coordinate services.
- ❖ Cindy Sullivan reported that the State is considering cutting DD services 6% across the board and eliminated respite services. She also provided information about Sibshop, a group for siblings of individuals with special needs. The group is for youth 8-12 years of age and meets monthly. Contact Cindy or Options & Advocacy for more information.
- ❖ Barb Szul reported that TLS is busy working on the vet drop-in center.
- ❖ Rick Mason reported that Pioneer Center is being surveyed by CARF this week, there are 1-2 openings in their group homes and that they are concerned about the State budget cuts.
- ❖ Scott Brown reported that he's been working on collaboration with adult and adolescent probation and that Family Service is very excited about the Veteran's grant.
- ❖ Voni Coombs reported that Crisis Services has been conducting suicide prevention trainings to police and fire departments.

- ❖ Candice Yeargin reported that ICG and Project Success are seeing an increased need of services. They are seeing more 2 parent families with no income and single father families and noted there are not as many resources available for single fathers. Rick Mason commented that PADS is noticing the same trend.
- ❖ Scott Campbell announced that the Mental Health Court is seeking a full time LPHA, contact Chris Gleason for more information. He also reported that Family Service is receiving 60-70 calls a day from individuals seeking services, the highest ever and that they too are concerned about what DASA's final cuts will be.
- ❖ There was discussion about holding a community forum to educate the public on the potential loss in services due to the State budget cuts. It was suggested the idea be brought to the Network Council.
- ❖ Sue Charles reported that SASS conducted 655 screenings last year. The SASS team has been working with Deb Pender on implementing the Trauma Focused ICT program. Sue also noted that transportation costs have increased, sometimes costing more than treatment, and that there are no transportation providers in the county that are willing to take kids out of the county for treatment.
- ❖ Doryce McCarthy reported that OMNI Youth Services is completing their assessment and that they're up for accreditation at the end of the month. She said they are preparing for the potential DASA cuts also.
- ❖ Tammy Stroud reported that she will be following up with an assistant professor from Northwestern University that she has had contact with that's interested in working with veterans. Tammy will be attending the ThinkFirst National Conference in May. She also announced that the Care Trak program is growing. There are 10 individuals in the program and the law enforcement agencies involved include: the Sheriff's Dept., Huntley, Crystal Lake, McHenry, Woodstock, and Johnsburg police departments. Cary and Lake in the Hills police departments may also be joining the program.
- ❖ The following training topics have been scheduled to take place on the third Tuesday of the month: April – leadership; May – solution focused training; June – ethics; July – bipolar disorder; August – suicide prevention/awareness; September – stress management and October – domestic violence. More information to follow. Wendy Neuman reported that the committee is also looking into cultural competency trainings.

**Committee Break-Out Session Reports:** *Committees did not meet during today's meeting.*

**Next Meeting:** May 10, 2011, 9:00 – 10:30 a.m. at the Mental Health Board

**2011 Meeting Schedule:** July 12  
 September 13  
 November 8